



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Redlynch Village Hall Management Committee		
Contact name	Paul Bromage		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Wiltshire Area Board
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Renew old felt roof over kitchen area at front of building with mono-pitched roof to match with recently completed main roof. Install Covered Way to Main Entrance Upgrade rear stage to form function area & storage facility
Where will your project take place?	Redlynch Village Hall Lover
When will your project take place?	September 2010
How many people will benefit from your project?	Redlynch Parish Community-3500
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The Hall is owned by the Redlynch Parish Council & managed by the Hall Management Com. made up of User Group Members for the benefit of the parish. RVH/1/2010

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

To provide a continuous link with and to encourage local Parish occupants in providing a recreational amenity and opportunities to foster all types of group activity on becoming the one remaining community facility with 2 miles.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Following felt roof leaks that were patch repaired, the committee was advised that best long term action was to install a pitched roof, matching existing, over the kitchen which would last longer than felt and improve insulation. Following hard winter the necessity for covered access has become imperative due to lack of lobby space internally. The hall has limited floor area and urgently needs additional function space for library, storage and administration. The rear stage can accommodate this need. We are endeavouring over the next few years to modernise this 98 year old building and make it more appealing and welcoming to the community at large for its 100th anniversary.

Any other information about your project.

We consider that it would be useful for the grant authorising committee to appreciate that our facility is in a very rural area serving a predominantly elderly, pensioned community who have seen in recent years the closing of their village shop, post office and public house. Leaving this Hall as the only centre for community gatherings. The hall has become noticeably more used since the opening of the very successful Hall Friday Café 18 months ago where we now find a regular gathering of 50 -60 people every week and we have been encouraged by its development into offering mobile fish & chip shop facilities and is at present looking into trying to provide a 'Seniors Internet Café' with people prepared to help one another in learning IT skills. Since the improvement to the toilets and kitchen there has been a marked increase in hall usage and these further improvements would certainly add to this.

3 - Management

How many people are involved in the management of your group/organisation? 15

Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="-"/>	Female	<input type="text" value="-"/>
Disabled People	Male	<input type="text" value="2"/>	Female	<input type="text" value="-"/>
Black and Minority Ethnic people	Male	<input type="text" value="-"/>	Female	<input type="text" value="-"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Hall Management Committee are responsible for ensuring that the hall utility costs are covered by the hall charges and the Hall Social Committee are responsible for fund raising to cover refurbishments and to aid any new requirements and this will continue to be the case.

If you were not awarded the full amount requested, what would be the impact on your project?

It may delay commencement of works until the Social Committee and Hall Management Committees have raised sufficient additon funds and/or the Hall Management Committee were able to obtain further grant funding. Anticipated delay approx. 2 - 3 years.

How will you know whether your project has made a difference in the community?

As we have already carried out even basic improvements to these old premises we are encouraged to find that more people are making use of the facility and are keen to support further improvements. We therefore anticipate more usage both by the very young and older people and also expect usage by people from within the community for more family / party functions etc. as the premises begin to provide a more modern appearance which will make it far more inviting.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

The Redlynch Village Hall Social Committee,
Landfill Community Fund - Pending (Contact: Rebecca Lamont Jiggins)

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 30

Month: April

Year: 2009

A - Total income:

£3514

B - Minus total expenditure:

£4723

Surplus/deficit for year: (A minus B)

£12009-

Free reserves held:

£2180

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Kitchen Pitched Roof	£6,500	Own fundraising/reserves	C	£2,100
	£	(Village Hall Social Committee)		£
Covered Way	£2,735	Parish/town council		£-0
	£			£
Mezzanine Floor rear stage	£	Trusts/foundations		£-0
Building Materials	£2,350			£
	£	In kind	C	£1,920
Mezzanine Self-help installation	£			£
in kind costs	£1,920	Other		£
	£	Landfill Community Fund	P	£4,485
	£			£
	£			£
	£			£
Total Project Expenditure	£13,505	Total Project Income		£8,505
Total project income B		£8,505		
Total project expenditure A		£13,505		
Project shortfall A – B		£5,000		
Award sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Alliance & Leicester		
Please give the title name of the organisations' bank account e.g. current		Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The committee have worked hard to fund disabled toilet facilities & ramped access to rear end of hall formerly inaccessible to disabled people and it is anticipated that these new works will further increase heat retention which will help the elderly & infirm and reduce cost to the community .

b) How does your project work to promote inclusion, participation and good community relations?

The improvements will provide good facilities. The Hall is very keen to ensure that all peoples in the catchment area are encouraged to make use of it and advertise as such in the local Parish Magazine.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) All, but mainly senior citizens

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Paul Bromage

Date: 18/05/2010

Position in organisation: Chair of RVH Management Committee

Please return your completed application to the appropriate Area Board Locality Team